

01/03/2014

Minutes of the IXth meeting of the Board of Governors (BoG) of TERIP-II held on Saturday, the 01st March 2014 at Sopanam Conference Hall, Mascot Hotel Trivandrum.

Members Present

K.C. HARI KUMAR	K.C.H. Kumar.
Dr K Srinakrishna Kumar	KSK
Prof. K. Narayanan WSPCSPFV	nmr
Dr. Sajeev. V Principal	Vkr
Ramachandran. C, HOD (CIP)	(RCH)
A. P. Pradyumanan Nair	APN
BINEESH K	Bineesh
Shylesh Kumar M.K.	Shylesh
K.A. Sugathan Sr PO, OIRE	Sugathan
B. Jayendra Babu,	Jayendra
HO, CAPG	
M. S HIRI, Addl Secy, HEdn.	shiri

Invitee Members

1. Dr. Pratapachandran Nair, Mentor COET
2. Mr. Shylesh Kumar M.K, Procurement Co-ordinators

Professor. K.C. Hari Kumar, Chairman, Board of Governors presided over the meeting. The items as per the Agenda Note were taken for discussion and consideration of the Board.

9.1 Welcome by the Chairman

Chairman BoG has welcomed the Members.

9.2. Confirmation of the Minutes of the 8th meeting of the Board of Governors held on 07-12-2013

The minutes of the BoG meeting held on 07-12-2013 was read and after discussion, the minutes was approved by the Board effecting several corrections and rectifications.

9.3 Discussion on the action taken report

The action taken report on the 8th meeting of BoG held on 07-12-2013 was placed before the Board. The Principal read out the report and discussions were made on certain points and corrections were done for the same, which are shown below.

Agenda Item No	Agenda	Decision	Action Taken	Remarks
8.4.2	Approval from BoG for the Revision of Procurement Plan	Approved the revision of Procurement plan	Black listed HCL	
8.4.5	Approval to start M-Tech Course in various departments	To begin M-Tech course in ECE and Mechanical branches	Proposal sent to CAPE, DTE, AICTE	
8.4.6	Approval from BoG for five faculty members to do their qualification upgradation under TEQIP-II	Approved the proposal	Expenditure to be met by TEQIP and reimbursed the tuition fee	

8.4.7	Approval of Expenditure incurred by UG students who attended a two week automotive Industry Simulation Internship and implant training program in KSEB under ITI Cell	Approved only the TA	A total amount of Rs. 6110/- has been reimbursed and booked under ITI Cell	
8.4.8	Discussion regarding the reimbursement of tuition fees for faculty members enrolled for qualification upgradation before commencement of TEQIP-II	Approved for Mr. Greenesh V (AP, ME) and Ms. Ambili (AP, CSE)	Deferred to 9 th BoG meeting for further discussion	In the 9 th BoG meeting the Board has decided to reimburse only the tuition fee for those faculty members who have enrolled for the program after the signing of the MoU
8.4.10	Discussion regarding QEEE program to be conducted by IIT Madras on 26 th January 2014	Approved the QEEE program	Started QEEE program in the college with Mr. Shabin P, as the co-ordinator	
8.4.11	Discussion regarding the improvement of placement activities	Decided to issue a placement booklet for	Conducted personality development program	

every academic
is year

under TEQIP-II
and also
prepared a
placement
booklet with
Mr. Anil Raja-
gopal as the
placement
officer

9.4 College of Engineering, Thalassery

9.4.1 Submission of Income and Expenditure details upto 28-02-2014 for the kind perusal and approval of the BoG

Discussion: The total sum towards Receipt and Expenditure was approved. The FMR during the month of February 2014 given in Annexure III was also looked into

Conclusion/Resolution/Recommendation/Decision: The Chairman and members of the BoG suggested to give a request to the SPFU and NPIU to release an amount of Rs. 2 crore urgently.

Follow-up action: Finance Co-ordinator

9.4.2 Approval from BoG for the revision of procurement plan

Discussion: The Revised Procurement plan indicated in Annexure 4 has been approved by the Board.

Conclusion/Resolution/Recommendation/Decision: The Chairman and members of the BoG suggested to blacklist HCL for not supplying the goods as per the orders. In this regard the BoG

asked to initiate legal action against them after referring to the CAPE with the involvement of higher authorities.

Follow-up action: Procurement Coordinator

9.4.3. Approval of expenditure incurred for the following program

a) Outstation Training taken by the faculties

Discussion: The BoC discussed various training programs attended by the faculty members and gave approval for the same.

Conclusion/Resolution/Recommendation/Decision:

The Chairman and members of the BoC suggested that the number of the faculty members attended the training should be mentioned in the Agenda Note.

Action:- Academic Coordinator / Finance Coordinator

b) Workshop/Seminars conducted by various departments

Discussion: The BoC gave its approval for the various workshop/seminars conducted by various departments.

Conclusion/Resolution/Recommendation/Decision:

Board suggested that the number of faculty members who have benefited from the program should be mentioned in the Agenda Note.

Action: Academic Co-ordinator / Finance Co-ordinator

9.4.4 Discussion regarding Accreditation and autonomy

Discussion: The Board asked to collect data of the alumni via email for accreditation. It suggested to fix a date for mock accreditation and to contact COE, Vadakara in this regard. The members also asked to seek the help of

the mentor for appointing a consultant through services.

Conclusion/Resolution/Recommendation/Decision:
The Chairman and the members of the BoG recommended to make a presentation of the self-assessment report.

Follow-up Action: Accreditation Co-ordinator

9.4.5 Discussion regarding the former Annual Budget Review (2013-14)

Discussion: The Board discussed annual budget review cited in Annexure 6 for the year 2013-14 and approved.

Conclusion/Resolution/Recommendation/Decision:
The Board asked to present the proceeding years annual budget review in the agenda instead of that of the present year.

Follow-up Action: Finance Co-ordinator / TEQIP-II Co-ordinator

9.4.6 Approval of expenditure incurred by UG students attended two week automotive Industry Simulation Internship under IIT Cell.

Discussion: The Board has taken up the agenda for discussion and decided not to provide the registration fee for the students undergoing internship.

Conclusion/Resolution/Recommendation/Decision:
The Board decided not to provide any payment for the students for undergoing internship program as it has been decided in the SSC meeting.

Follow-up Action: Finance Co-ordinator / TEQIP-II Co-ordinator / Academic Co-ordinator

9.4.7 Discussion regarding the reimbursement of tuition fees of the faculty enrolled for qualification upgradation before commencement of TERIP-II

Discussion: The Board discussed on the reimbursement of tuition fee demanded by those faculty who had enrolled for qualification upgradation program before the commencement of TERIP-II.

Conclusion/Resolution/Recommendation/Decision: The member of the Board Mr. Narayanan (SPFV Project Co-ordinator) suggested that as per the decision of the SSC, any expenditure which has been made before the signing of the MOU cannot be sanctioned. All other members agreed to and recommended the suggestion.

Follow-up Action: Finance Co-ordinator/
TERIP-II Co-ordinator

9.4.8 Discussion regarding funding of Industrial Internship for students

Discussion: The Board discussed on the proposal submitted by the students and staff regarding the funding of industrial internship for the students.

The Chairman suggested that the provision for funding of Industrial Internship may be brought to the notice of the SSC in the next meeting.

Conclusion/Resolution/Recommendation/Decision: The Board decided not to provide any funding for industrial internship until they receive a further direction from the SPFV.

Follow-up Action: Finance Co-ordinator/IT Cell
Co-ordinator

9.4.9 Discussion regarding auditors report:

Discussion: The Board discussed the report of the first performance audit. Many corrections were pointed out by the Board during the discussion. The Chairman was not satisfied with the assessment grade given by the auditors.

Conclusion/Resolution/Recommendation/Decision: The Chairman and members of the BoG suggested to defer the discussion on this report to the next BoG meeting.

Follow-up Action: TEQIP-II Co-ordinator

9.4.10 Date and venue of 10th BoG meeting

Discussion: The Board asked to prepare the minutes of the meeting and send the same to the Board in a month's time.

Conclusion/Resolution/Recommendation/Decision: The Chairman and members decided to convene the next meeting of the Board during the month of May-June 2014.

Follow-up Action: TEQIP-II Co-ordinator

9.4.11 Any other items permitted by the Chairman

- 1) The Chairman and the Board asked to include the SRA in the next BoG meeting to discuss the R&D activities.
- 2) The main agenda for the next meeting shall be on accreditation.
- 3) The Board has asked to refer to the minutes of the BoG meeting conducted by the Govt. College of Engineering, Idukki as a model for the preparation of the minutes.
- 4) The Chairman and Members of the BoG rejected the request regarding qualification

upgradation given by Mr. Biju since it is not permissible to provide fund for qualification upgradation for Technical staff under TEQIP-II regulations.

Follow-up Action: TEQIP-II / Co-ordinator /
R & D Co-ordinator /
Accreditation Co-ordinator

Meeting concluded at 2:00pm

K.C.H. kumar.

Professor K.C. Harikumar

Chairman, BOC