

Minutes of the 20th Meeting of the Board of Governors (BoG) of TEQIP Phase II held on 01st July 2017 at CAPE Head office, Thisuvananthapuram

Members present

1 K. C. HARI Kumar

Signature

K. C. H. Kumar.

2 Dr. R. Sasi Kumar

R. S. Kumar

3 Dr. S. Jayakumar

S. Jayakumar

4 Sojeev. V

Sojeev

5 Dr. P. RajaPachaiVanesan Nari

Nari

6 Ramachandran. C

Ramachandran

7 Dr V. Kamala Kannan

V. Kamala Kannan

8 Dr. M. Ayyappan

M. Ayyappan

9 Ranjithi K

Ranjithi K

10 Hyna. M

Hyna M

11 Reesha K

Reesha K

12 Anupama. P-P

Anupama P-P

13 Dr Joseph. D.A

Joseph D.A

Proceedings of the Meeting

Prof. Harikumar K C, Chairman of BoG presided over the meeting. The meeting started with an introduction by the Principal as member Secretary of the BoG. The Principal welcomed all the honorable members of the BoG and briefed the progress made by the college on the TEQIP II performance. The BoG congratulated the team for the improved and commendable performance. After that each item in the agenda were taken for discussion and decision by the BoG.

A1: Confirming the Minutes of the 19th Meeting of the Board of Governors held on 28-03-2017 at Hotel Apollo Damosa, Trivandrum.

Discussion: The Minutes of the 19th Meeting of the Board of Governors of the TEQIP Phase II of COE, Thalassery held on 28-03-2017 at Hotel Apollo Damosa, Trivandrum was sent to the Chairman and upon his consent, copies were circulated among the other members of the BoG. Comments received were well addressed. A copy of the Minutes is appended as Annexure I (Page No : 24) for confirmation. The BoG is requested to consider the Minutes for approval.

Conclusion: The minutes of the previous meeting held on 28-03-2017 was approved.

[Action by : Principal]

A2: Report on the action taken/action pending on the pertinent decisions in the Minutes of the 19th meeting of the Board of Governors held on 28-03-2017 at Hotel Apollo Dimosa, Trivandrum.

Discussion: The decisions taken by the Board as recorded in the Minutes of the 19th Meeting of the Board of Governors of the TEQIP Phase II held on 28-03-2017 have been noted and actions have been initiated.

Conclusion: The action taken report of the previous meeting held on 28-03-2017 was approved.

[Action by : Principal]

PART B

Items for Discussion, Consideration and Approval in the 20th BOG Meeting.

Item B1: Internal Audit Report 2017-18 First Half

Discussion: BOG discussed the detailed Internal Audit Report 2017-18 first half.

Conclusion / Resolution / Recommendation / Decision: BOG noted and the BOG was told that corrective steps were taken.

[Action by : Finance Coordinator / Principal]

Item B2: Ratification of internal training programs for the students.

Discussion: BOG discussed internal training programmes, remedial classes for students.

Conclusion/Resolution/Recommendation/Decision: BOG ratified all remedial and bridge classes for a total amount of Rs. 6,600/-; BOG ratified one internal training programmes for students for a total amount of Rs. 4,638/- BOG ratified seven programmes under CGPU for a total amount of Rs. 14,725,53/-

[Action by: Principal]

Item B3: Ratification of expenditure for Training, Seminar, Conference, Workshop attended by faculty and staff - External.

Discussion: The BOG discussed Training, Seminar, Conference, Workshop attended by faculty and staff (External).

Conclusion/Resolution/Recommendation/Decision: BOG ratified a total amount of Rs. 4,80,542/-

[Action by : Principal]

Item B4: Ratification of ISO Certification.

Discussion: The BOG discussed the status of ISO 9001:2015 certification.

Conclusion/Resolution/Recommendation/Decision: BOG ratified a total amount of Rs. 33,750/-

[Action by : ISO Coordinator / Principal]

Item B5: Four fund utilization

Discussion: Due to urgency sanction for spending Rs. 75000/- towards the expenditure of BOC meeting to be held on 01/07/2017 at CAPE Head office, Trivandrum has been obtained from the CAPE Director.

Conclusion/Resolution/Recommendation/Decision: BOC allowed.

[Action by : Principal]

Item B6: Completion Report.

Discussion: BOC suggested adding summary on each head specified in the completion report.

Conclusion/Resolution/Recommendation/Decision: BOC approved the completion report.

[Action by : Principal]

PART C

REPORTS

Item C1: The status of fund position as on 28-06-2017.

Discussion: BOC discussed the fund status.

Conclusion/Resolution/Recommendation/Decision: BOC noted.

Item C2: The status of four fund position as on 28-06-2017

Discussion: BOG discussed the four fund status.

Conclusion/Resolution/Recommendation/Decision: BOG noted.

PART D

Any other item with the permission of the chair

Item D1: Classification regarding Procurement package
No: TEQIP II/2014/KL1013/Shopping/95

Discussion: BOG accepted the management reply by the college.

Conclusion/Resolution/Recommendation/Decision: BOG satisfied the payment.

The probable date of next BOG meeting

The next BOG meeting will be held on August 2017 at College of Engineering Thalassery.

The meeting concluded at 2:00 pm with vote of thanks by Principal.

M-A
M. Ayyappan

Dr K. C. Hasikumar
Chairman, BOG
TEQIP Phase II, COET